

## **REGULAR SESSION**

**TUESDAY, AUGUST 2, 2016**

Chairman Gray called the meeting to order at 7:00 p.m.

### **ROLL CALL OF MEMBERS**

All members present except Legislator Jareo.

### **PRIVILEGE OF THE FLOOR**

No one present wished to address the Board.

### **MINUTES OF LAST SESSION**

The minutes of the July 5, 2016 Board Session stand approved in the absence of objection or correction.

### **PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS**

Correspondence was received from Senator Patty Ritchie acknowledging receipt of Board resolutions in favor of the State taking over the cost of indigent defense, and in support of the Great Lake Ontario National Marine Sanctuary. She advised that an agreement was reached for the State to take over the cost of the indigent defense over the next 7 years in legislation (S8114) she cosponsored, and she fully supports the creation of the Great Lake Ontario National Marine Sanctuary.

The North Country Regional Plan, Inventory of Sector-based Workforce Strategies Plan for 2016 was received from the Jefferson-Lewis Workforce Development Board.

### **REPORTS OF STANDING COMMITTEES**

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees and legislators' expenses.

### **LOCAL LAWS, RESOLUTIONS AND MOTIONS**

#### **Resolution No. 177**

#### **Payment of Legislators' Expenses**

By Legislator: Daniel R. McBride

Whereas, This Committee to whom claims of the members of the Board were referred, has

examined and audited such claims and finds the total to be \$64.80 we have allowed:

Legislator Expense: \$64.80

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: William W. Johnson

All members present voted aye.

### **Resolution No. 178**

#### **Setting and Reporting Standard Work Day Hours to the New York State and Local Employees' Retirement System for Certain Elected Officials**

By Legislator: Allen T. Drake

Be It Resolved, That the County of Jefferson/10022 10 hereby establishes the following as the standard work days for these titles and will report the officials to the New York State and Local Employees' Retirement System based on the record of activities. maintained and submitted by this official to the Clerk of this body:

#### **ELECTED OFFICIALS**

| <b>Title</b>             | <b>Standard Work Day (Hrs/day)<br/>Min. 6 hrs<br/>Max 8 hrs</b> | <b>Name</b>         | <b>Social Security Number (Last 4 digits)</b> | <b>Registration Number</b> | <b>Tier 1 (Check only if member is in Tier 1)</b> | <b>Current Term Begin &amp; End Dates (mm/dd/yy-mm/dd/yy)</b> | <b>Record of Activites Result</b> | <b>Not submitted (Check only if official did not submit their Record of Activities)</b> |
|--------------------------|-----------------------------------------------------------------|---------------------|-----------------------------------------------|----------------------------|---------------------------------------------------|---------------------------------------------------------------|-----------------------------------|-----------------------------------------------------------------------------------------|
| <b>Elected Officials</b> |                                                                 |                     |                                               |                            |                                                   |                                                               |                                   |                                                                                         |
| Legislator               | 7 hrs                                                           | Jennie M. Adsit     |                                               |                            |                                                   | 01/01/16-12/31/17                                             | 1.04                              |                                                                                         |
| Legislator               | 7 hrs                                                           | Michael J. Docteur  |                                               |                            |                                                   | 01/01/16-12/31/17                                             | 5.25                              |                                                                                         |
| Legislator               | 7 hrs                                                           | Robert D. Ferris    |                                               |                            |                                                   | 01/01/16-12/31/17                                             |                                   | X                                                                                       |
| Legislator               | 7 hrs                                                           | Scott A. Gray       |                                               |                            |                                                   | 01/01/16-12/31/17                                             | 3.0                               |                                                                                         |
| Legislator               | 7 hrs                                                           | James A. Nabywaniec |                                               |                            |                                                   | 01/01/16-12/31/17                                             | 5.05                              |                                                                                         |

|            |       |                   |  |  |  |                   |        |  |
|------------|-------|-------------------|--|--|--|-------------------|--------|--|
| Legislator | 7 hrs | Philip N. Reed    |  |  |  | 01/01/16-12/31/17 | 5.91   |  |
| Legislator | 7 hrs | Patrick R. Jareo  |  |  |  | 01/01/16-12/31/17 | 4.352  |  |
| Legislator | 7 hrs | Jeremiah J. Maxon |  |  |  | 01/01/16-12/31/17 | 3.853  |  |
| Treasurer  | 7 hrs | Karen Christie    |  |  |  | 01/01/16-12/31/20 | 22.845 |  |

Seconded by Legislator: Daniel R. McBride

Chairman Gray entertained a motion to amend the resolution and include County Treasurer Karen Christie. A motion to so amend the resolution was made by Legislator Maxon seconded by Legislator Doldo and unanimously carried by the Board. (The foregoing resolution has the amendment in it).

All members present voted aye on the resolution, as amended.

### **Resolution No. 179**

#### **Authorizing Sale of a Parcel of Tax Foreclosed Property to the Town of Theresa**

By Legislator: Allen T. Drake

Whereas, The County of Jefferson has become the titled owner of a parcel of real property in the Village of Theresa, identified as Parcel No. 23.80-2-21 with a street address of Commercial Street, due to tax foreclosure proceedings, and

Whereas, The parcel is vacant and once was the location of a Veterans of Foreign Wars chapter, and

Whereas, The Town of Theresa is interested in acquiring the parcel in order to secure and maintain the premises in good order and facilitate its conversion to a memorial park, and

Whereas, It appearing that the property is of limited market value, it is the intent of this Board to assist the Town of Theresa in acquiring title to the parcel.

Now, Therefore, Be It Resolved, That the parcel shall be sold to the Town of Theresa for the sum of \$1.00 plus any profit realized by the Town through sale of the parcel up to the amount of delinquent taxes due Jefferson County at the time of foreclosure in the event the Town sells the property in the future, with the Town to bear the costs of any applicable filing and recording costs, and the Chairman of the Board and the County Attorney are authorized to execute any documents necessary to accomplish such conveyance.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

**Resolution No. 180**

**Amending the 2016 County Budget in Relation to the Employment & Training Department**

By Legislator: Daniel R. McBride

Whereas, The Employment & Training Department has received a grant in the amount of \$35,853 from the Pratt-Northam Foundation to run a summer internship program, and

Whereas, The 2016 County Budget must be amended to receive the revenue and allocate the money to the proper expenditure accounts.

Now, Therefore, Be It Resolved, That the 2016 County Budget is amended as follows:

**Increase:**

|                |                                    |          |
|----------------|------------------------------------|----------|
| Revenue        |                                    |          |
| 25634000 91295 | Local Employment & Training Grants | \$35,853 |
| Expense        |                                    |          |
| 25634000 04611 | Training On the Job                | \$33,853 |
| 25634000 04415 | Advertising                        | 2,000    |

Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: Reed, Nabywaniec, Adsit, Docteur, Montigelli, McBride, Ferris, Johnson, Peck, Drake, Doldo, Fitzpatrick, Maxon, Gray

Absent: Jareo

Resolution passed.

**Resolution No. 181**

**Approval of Youth Services Providers for Program Year 2016 Relative to the Employment & Training Department**

By Legislator: Allen T. Drake

Whereas, The provisions of the Workforce Innovation & Opportunity Act of 2014 (Public Law 113-128) require certain program elements for the delivery of youth services under Title 1B of the Act to be competitively procured, and

Whereas, The local workforce area complied with the provisions of the Workforce Innovation & Opportunity Act (WIOA) by establishing a clear firewall, the Jefferson County Purchasing Department issued and distributed the RFP, and held a Question & Answer session Tuesday, March 8, 2016 at the Historic Courthouse conference room, 195 Arsenal Street, Watertown, NY, and

Whereas, The Jefferson County Purchasing Department received two proposals by the April 15, 2016 deadline, and under their direction held a proposal grading session with members of the Executive Board and members of the Youth Committee, recorded the tabulation (tabulation documents are on file for review), and sought the recommendation of the graders, and

Whereas, The recommendation was provided to the Workforce Development Board on June 22, 2016 who voted to recommend to the Jefferson County Board of Legislators awarding the contract to the Jefferson County Department of Employment & Training and the Lewis County Department of Employment & Training to provide program elements in the delivery of comprehensive youth services that are appropriate for funding under Title 1B of WIOA.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby approves the youth service providers listed below for Program year 2016 (July 1, 2016 - June 30, 2017) at the indicated funding levels:

|                                                      |          |
|------------------------------------------------------|----------|
| Jefferson County Department of Employment & Training | \$96,000 |
|------------------------------------------------------|----------|

|                                                  |          |
|--------------------------------------------------|----------|
| Lewis County Department of Employment & Training | \$24,000 |
|--------------------------------------------------|----------|

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute the above referenced agreements on behalf of the County of Jefferson with the approval of the County Attorney as to form and content.

Seconded by Legislator: William W. Johnson

All members present voted aye.

#### **Resolution No. 182**

#### **Establishing Time and Place for Public Hearing Related to the Status of the Implementation of the 2014 and 2015 Community Development Block Grant (CDBG) Housing Awards**

By Legislator: Daniel R. McBride

Whereas, Jefferson County received Community Development Block Grant (CDBG) awards in 2014 (\$750,000) and 2015 (\$850,000) from the NYS Office of Community Renewal to continue administration of an owner-occupied housing rehabilitation assistance program and a mobile home replacement program for low to moderate income eligible residents, and

Whereas, Jefferson County is in the process of implementing the County's 2014 and 2015 Community Development Block Grant (CDBG) Awards administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on the status and plans for implementation of these award years.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, September 13, 2016 at 5:00 p.m. in the Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearings shall be given in accordance with law, and be it further

Resolved, The Chairman of the Board is hereby authorized to execute all necessary CDBG application documents, and the Department of Planning is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the NYS Office of Community Renewal.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

### **Resolution No. 183**

#### **Establishing Time and Place for Public Hearing Related to the 2016 Community Development Block Grant (CDBG) Process**

By Legislator: James A. Nabywaniec

Whereas, Jefferson County is in the process of evaluating grant opportunities in anticipation of a 2016 Community Development Block Grant (CDBG) Program administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on community development needs.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and

Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, September 13, 2016 at 5:15 p.m. in the Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearings shall be given in accordance with law, and be it further

Resolved, The Chairman of the Board is hereby authorized to execute all necessary CDBG application documents, and the Department of Planning is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the NYS Office of Community Renewal.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

#### **Resolution No. 184**

#### **Authorizing Review of Impacts and a Determination of Non-Significance in Accordance with the New York State Environmental Quality Review Act (SEQRA) With Regard to the County of Jefferson Emergency Radio System Replacement and Upgrade.**

By Legislator: William W. Johnson

Whereas, the County of Jefferson is planning to replace its transmitter towers, transmission equipment and improve its emergency radio communications infrastructure to achieve County wide reception, interoperability between fire service, law enforcement, emergency medical services, and other governmental units, and

Whereas, The project includes twelve transmission tower sites, linked by radio and microwave transmission, forming a complete system for public safety radio transmission linked into the County 911 Dispatch Center, and

Whereas, The proposed project and system improvements are classified as a Type I action under the NYS Environmental Quality Review Act (hereinafter "SEQRA") and an Environmental Assessment Form (EAP) has been completed for each of the twelve sites.

Now, Therefore, Be It Resolved, That through a review of the Environmental Assessment Form and consideration of the criteria in 6 NYCRR § 617.7(c) the County concludes the action will not have a significant adverse impact on the environment and a corresponding Negative Declaration will be made, and it is further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute the Determination of Non-Significance, and be it further

Resolved, That the Negative Declaration will be filed with all appropriate parties in accordance with 6 NYCRR § 617.12.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

#### **Resolution No. 185**

##### **Authorizing Lease with the General Services Administration for Office Space for the Transportation Security Administration**

By Legislator: Daniel R. McBride

Whereas, The Transportation Security Administration (TSA) provides screening services at the County's Airport, and

Whereas, TSA requires office space to provide these services, and the General Services Administration (GSA) provides for the purchase or lease of office space for federal agencies, and

Whereas, The County has suitable office space available for the TSA's use and has negotiated a lease with GSA for it.

Now, Therefore, Be It Resolved, That Jefferson County enter into a lease agreement with the GSA for the provision of 650 square feet of finished office space, to include all utilities and janitorial services, for an amount up to \$31,200 per year for the period August 1, 2016 through July 31, 2021, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

#### **Resolution No. 186**

##### **Amending the Standing Rules of the Board of Legislators Regarding the Time of Meetings**

By Legislator: James A. Nabywaniec

Whereas, The Board of Legislators adopted standing rules by Resolution 1 of 2016, and

Whereas, Rule 5 and 6 of the Standing Rules provide that Committee and Board meetings shall

be held at 7:00 P.M. unless another time is otherwise fixed by motion duly adopted at the previous meeting , and

Whereas, It is the desire of the Board of Legislators to amend the rules to provide that Committee and Board meeting shall begin at 5:30 PM.

Now, Therefore, Be It Resolved, That Resolution 1 of 2016 is amended as follows:

Current Rule 5 is deleted and replaced by:

Rule 5. The Board of Legislators shall, in addition to meeting to organize the Board , hold regular meetings on the first Tuesday of the month at 5:30 P.M., except when such day falls on a legal holiday, the meeting shall be held on the Tuesday following, unless otherwise fixed by motion duly adopted at the previous meeting. In each odd numbered year the Board shall hold a regular meeting on the first Tuesday in January at 5:30 P.M., unless otherwise fixed by motion duly adopted at the previous session. Each Standing Committee shall, during January of each year, designate the date time, and place for regular meetings. In the event that the time, date or place of any Board or Committee meeting is changed, notice of such change shall be given by the Clerk in the manner required by law. (County Law Section 152, sub. 1).

Current Rule 6 is deleted and replaced by:

Rule 6: The Annual Session of the Board of Legislators shall commence at 5:30 P.M. on the first Tuesday after the General Election in November of each year and continue by adjournment until the business of the Board is completed.

Seconded by Legislator: Allen T. Drake

Legislator McBride questioned if this change was permanent through the winter months also. Chairman Gray advised that it is a permanent change and if we find it does not work, it can be changed back by resolution at any time.

All members present voted aye, except Legislators McBride and Peck who voted nay.

### **Resolution No. 187**

**Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation and Passero Associates, and Amending the 2016 County Budget and Capital Plan in Relation to the Acquisition of Certain Real Property for the Watertown International Airport**

By Legislator: Patrick R. Jareo

Whereas, Jefferson County has received a Grant offer from Federal Aviation Administration

(FAA), and New York State Department of Transportation (NYSDOT) for the costs involved in the acquisition of certain real property interests in the amount of \$202,775 and \$5,336 respectively, and

Whereas, Jefferson County has committed funds for the local share of projects costs in the amount of \$5,336, and

Whereas, The County's airport consultant on this project, Passero Associates, prepared the successful application and coordinated the land acquisition, and

Whereas, The 2016 County Capital Plan must be amended to establish said projects in the capital fund.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, and also enter into a service agreement with Passero, for said project and that the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

**Increase:**

Revenue

|                |                   |            |
|----------------|-------------------|------------|
| 20900600 94589 | Federal Aid – FAA | \$ 202,775 |
| 20900600 93589 | State Aid – DOT   | 5,336      |

Expenditure

|                 |                      |            |
|-----------------|----------------------|------------|
| 20561000 020995 | RPZ Land Acquisition | \$ 213,447 |
|-----------------|----------------------|------------|

**Decrease:**

|                |                       |          |
|----------------|-----------------------|----------|
| 20698900 02064 | Property improvements | \$ 5,336 |
|----------------|-----------------------|----------|

and be it further

Resolved, that the six year Capital Plan is hereby amended accordingly.

Seconded by Legislator: James A. Nabywaniec

Roll Call Vote

Ayes: Maxon, Peck, Reed, Johnson, Adsit, Nabywaniec, Doldo, Ferris, McBride, Drake, Fitzpatrick, Docteur, Montigelli, Gray

Absent: Jareo

All members present voted aye.

**Resolution No. 188**

**Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation and Passero Associates, and Amending the 2016 County Budget and Capital Plan in Relation to the Airport Pavement Management Study**

By Legislator: Jennie M. Adsit

Whereas, Jefferson County has received a Grant offer from Federal Aviation Administration (FAA), and New York State Department of Transportation (NYSDOT) for the pavement management study in the amount of \$91,390 and \$2,405 respectively, and

Whereas, Jefferson County has committed funds for the local share of projects costs in the amount of \$2,405, and

Whereas, The FAA requires pavement condition reports in order to award grants for pavement related projects on the airport and considers these studies as reimburseable under the Airport Improvement Program, and

Whereas, The County's airport consultant on this project, Passero Associates, prepared the successful application and will complete the study at a cost not to exceed \$91,200, and

Whereas, The County is expected to incur \$5,000 in reimbursable administrative expenses in relation to the project, and

Whereas, The 2016 County Capital Plan must be amended to establish said projects in the capital fund.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, and also enter into a service agreement with Passero, for said project and that the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

**Increase:**

|                |                   |           |
|----------------|-------------------|-----------|
| Revenue        |                   |           |
| 20900600 94589 | Federal Aid – FAA | \$ 91,390 |
| 20900600 93589 | State Aid – DOT   | 2,405     |

|                |                                     |           |
|----------------|-------------------------------------|-----------|
| Expenditure    |                                     |           |
| 20900600 02070 | Airfield Infrastructure Assessments | \$ 96,200 |

**Decrease:**

|                |                       |          |
|----------------|-----------------------|----------|
| 20698900 02064 | Property improvements | \$ 2,405 |
|----------------|-----------------------|----------|

and be it further

Resolved, That the six year Capital Plan is hereby amended accordingly.

Seconded by Legislator: Patrick R. Jareo

Roll Call Vote

Ayes: Ferris, Johnson, Doldo, Reed, Montigelli, Drake, Fitzpatrick, Peck, Docteur, McBride, Adsit, Maxon, Nabywaniec, Gray

Absent: Jareo

Resolution passed.

**Resolution No. 189**

**Authorizing the Execution of a Permanent Easement For Entrance and Egress  
Across County Property at the Human Services Building Parking Lot  
Benefitting Property Owned by Kall and D' Argenio, CPA, LLC**

By Legislator: James A. Nabywaniec

Whereas, The Jefferson County Human Services Building parking lot is contiguous with real property owned by Kall and D' Argenio, CPA, LLC and the County parking lot provides the only vehicular access to the parking area utilized by said business, and

Whereas, The County is in the process of reconstructing its parking facilities at the Human Services Building and Kall and D' Argenio, CPA desires to contemporaneously and in connection with such work reconstruct its parking facilities, and

Whereas, In order to secure its investment and guarantee future access, a permanent easement is necessary to ensure access from the County parking lot street entrances, across said parking lot, to Kall and D' Argenio property, and

Whereas, The granting of an easement requires approval of the Board of Legislators.

Now, Therefore, Be it Resolved, That the Chairman of the Board of Legislators is

hereby authorized and directed to execute a permanent easement as described above, benefitting the property of Kall and D'Argenio, CPA for the purchase price of \$1.00, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

### **Resolution No. 190**

#### **Authorizing Agreement and Amending the 2016 County Budget in Relation to the FY 2016 State Homeland Security Program (SHSP) Grant**

By Legislator: Jennie M. Adsit

Whereas, The New York State Division of Homeland Security and Emergency Services has awarded Jefferson County \$97,500 from the FY16 State Homeland Security Program (SHSP)(CFDA 97.067) through funding from the Division of Homeland Security and Emergency Services (DHSES), and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds which will be used to purchase computer software and professional services to manage secure vendor access and to purchase interoperable radios, and

Whereas, The 2016 County Budget must be amended to recognize the revenue and allocate the funds.

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$97,500, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

#### **Increase:**

|                 |                              |          |
|-----------------|------------------------------|----------|
| Revenue         |                              |          |
| 01341000 943204 | Federal Aid Criminal Justice | \$97,500 |
| Expenditure     |                              |          |
| 01341400 04416  | Professional Fees            | \$14,500 |
| 01341400 02302  | Radio                        | 72,500   |
| 01341400 04119  | Computer Software            | 10,500   |

Seconded by Legislator: James A. Nabywaniec

Roll Call Vote

Ayes: Adsit, Nabywaniec, Docteur, Maxon, Reed, Johnson, Fitzpatrick, Drake, Peck, Ferris, Montigelli, McBride, Doldo, Gray

Absent: Jareo

Resolution passed.

**Resolution No. 191**

**Authorizing Agreement and Amending the 2016 County Budget in Relation to the FY16 Emergency Management Performance (EMPG) Grant**

By Legislator: Robert D. Ferris

Whereas, Jefferson County has been awarded a FY16 Emergency Management Performance (EMPG) Grant in the amount of \$48,538, and

Whereas, It is necessary to authorize an agreement with the State and to amend the 2016 County Budget to appropriate the funds.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2016 County Budget is amended as follows:

**Increase:**

|                |                                      |           |
|----------------|--------------------------------------|-----------|
| Revenue        |                                      |           |
| 01341000 94305 | Federal Aid Homeland Security (FEMA) | \$ 48,538 |

|                |                   |           |
|----------------|-------------------|-----------|
| Expenditure    |                   |           |
| 01341400 01100 | Personal Services | \$ 48,538 |

Seconded by Legislator: Patrick R. Jareo

Roll Call Vote

Ayes: Docteur, Peck, Montigelli, McBride, Ferris, Fitzpatrick, Reed, Adsit, Maxon, Nabywaniec, Johnson, Doldo, Drake, Gray

Absent: Jareo

Resolution passed.

**Resolution No. 192**

**Amending the 2016 County Budget in Relation to the Highway Department**

By Legislator: Jennie M. Adsit

Whereas, New York State has created the PAVE NY program, to assist municipalities with rehabilitation and reconstruction of local highways and roads, and

Whereas, Jefferson County will receive \$740,037.35 for the State FY 2015-2016 funding program, and

Whereas, The County Highway Superintendent has requested that this additional revenue be placed in the Department's surface treatment and paving accounts.

Whereas, In order to recognize and allocate the new funding it is necessary to amend the 2016 County Budget.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

**Increase:**

|                |                          |               |
|----------------|--------------------------|---------------|
| Revenue        |                          |               |
| 05900300 93501 | Consolidated Highway Aid | \$ 740,037.35 |

|                |                          |              |
|----------------|--------------------------|--------------|
| Expenditure    |                          |              |
| 05331000 04480 | Highway Pavement Marking | \$ 40,037.35 |
| 05511000 04482 | Surface Treatment        | 350,000.00   |
| 05511200 04930 | Paving                   | 350,000.00   |

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Fitzpatrick, Peck, Doldo, Docteur, Drake, McBride, Montigelli, Ferris, Adsit, Johnson, Maxon, Reed, Nabywaniec, Gray

Absent: Jareo

Resolution passed.

**Resolution No. 193**

**Authorizing Agreement and Amending the 2016 County Budget in Relation to the State  
FY16 Law Enforcement Terrorism Prevention Program (LETPP) Grant**

By Legislator: James A. Nabywaniec

Whereas, The New York State Office of Homeland Security provides grants to local governments to prepare for terrorist events through funding from the U.S. Department of Homeland Security's Office for Domestic Preparedness, and

Whereas, Jefferson County has been awarded \$32,500 from the FY16 Law Enforcement Terrorism Prevention Program (LETPP) (CFDA 97.067), and

Whereas, Said funds will be used to upgrade the radio system for the Sheriff's Department, and

Whereas, The County must enter into agreements with the New York State Office of Homeland Security to receive these grant funds, and

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$32,500 LETPP grant, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute said agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That The 2016 County Budget is amended as follows:

**Increase:**

|                 |                           |           |
|-----------------|---------------------------|-----------|
| Revenue         |                           |           |
| 01311000 943201 | Federal Homeland Security | \$ 32,500 |

|                 |                           |           |
|-----------------|---------------------------|-----------|
| Expenditures    |                           |           |
| 01311400 041144 | Communication Maintenance | \$ 32,500 |

Seconded by Legislator: Jennie M. Adsit

Roll Call Vote

Ayes: McBride, Adsit, Drake, Fitzpatrick, Peck, Doldo, Nabywaniec, Montigelli, Ferris,  
Maxon, Reed, Docteur, Johnson, Gray

Absent: Jareo

Resolution passed.

**Resolution No. 194**

**Amending the 2016 County Budget in Relation to the Sheriff's Department**

By Legislator: Robert D. Ferris

Whereas, Pursuant to Resolution No. 226 of 2014, this Board of Legislators entered into an agreement with POMCO for Inmate Outpatient Claims, and by Resolution No. 133 of 2016 additional funds were needed to cover costs, and

Whereas, Additional funds will be needed to cover costs through the term of the contract, and funds are available within the Sheriff's budget for transfer.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

**Increase:**

|                |                   |          |
|----------------|-------------------|----------|
| 01315000 04416 | Professional Fees | \$ 7,800 |
|----------------|-------------------|----------|

**Decrease:**

|                |                     |          |
|----------------|---------------------|----------|
| 01315000 04616 | Outboarding Inmates | \$ 7,800 |
|----------------|---------------------|----------|

Seconded by Legislator: Patrick R. Jareo

All members present voted aye.

**Resolution No. 195**

**Authorizing Agreement with NNY Seniors Helping Seniors, Inc.,  
dba Seniors Helping Seniors for the Provision of In-home Housekeeping Services**

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Office for the Aging receives State and Federal funding to provide in home housekeeping services to County Seniors, and

Whereas, The demand for in home housekeeping services has surpassed the ability of existing contractors to fulfill the requirements for housekeeping services, and a waiting list of eligible seniors has been created due to the inability to immediately meet the demand for housekeeping services, and

Whereas, Seniors Helping Seniors is willing and able to provide housekeeping services and

reduce the number of seniors waiting for the in home assistance.

Now, Therefore, Be It Resolved, That Jefferson County enter in to an agreement with Seniors Helping Seniors for the period 7/1/16 – 12/31/18 at an hourly rate of \$20.00/hour in 2016, \$20.80/hour in 2017 and \$21.60/hour in 2018 for the provision of housekeeping services.

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

### **Resolution No. 196**

#### **Amending the 2016 County Budget Relative to Opiate Treatment Program with Credo Community Center for the Treatment of Addictions, Inc.**

By Legislator: Robert D. Ferris

Whereas, By Resolution No. 174 of 2016 additional State Aid was received from the New York State Office of Alcoholism and Substance Abuse Services and an agreement was authorized with Credo Community Center for the Treatment of Addictions, Inc. for the operation of a new Opiate Treatment Program (OTP), and

Whereas, The Office of Alcoholism and Substance Abuse Services has allocated additional one-time only start-up funding in the amount of \$230,000 for the OJP opening August 1, 2016, and

Whereas, It is necessary to amend the 2016 County Budget to receive the funding for the program.

Now, Therefore, Be It Resolved, That the 2016 County Budget is hereby amended as follows:

#### **Increase:**

##### **Revenue**

|                |                                                    |           |
|----------------|----------------------------------------------------|-----------|
| 01431000 93484 | State Aid - Alcoholism and Substance Abuse Council | \$230,000 |
|----------------|----------------------------------------------------|-----------|

##### **Expenditure**

|                |                  |           |
|----------------|------------------|-----------|
| 01432000 04702 | Credo Foundation | \$230,000 |
|----------------|------------------|-----------|

Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: Fitzpatrick, Doldo, Montigelli, Ferris, Peck, McBride, Maxon, Docteur, Drake, Adsit, Johnson, Nabywaniec, Reed, Gray

Absent: Jareo

Resolution passed.

**Resolution No. 197**

**Amending the 2016 County Budget to Allocate Additional State Aid  
Relative to Community Services Programs and to Correctly  
Align State and Federal Aid Funding**

By Legislator: Jeremiah J. Maxon

Whereas, By Resolution No. 172 of 2016 contracts for various mental hygiene programs were authorized, and

Whereas, State and Federal aid funding allocations from the Office of Mental Health and Office of Alcoholism and Substance Abuse Services need to be correctly aligned, and agency expense lines adjusted to represent current funding levels.

Now, Therefore, Be It Resolved, That the 2016 County Budget be and is hereby amended as follows:

**Increase:**

|                |                                     |          |
|----------------|-------------------------------------|----------|
| Revenue        |                                     |          |
| 01431000 93490 | State Aid - Office of Mental Health | \$10,482 |

|                |                                    |        |
|----------------|------------------------------------|--------|
| Expenditures:  |                                    |        |
| 01432000 04708 | NRCIL FSS RIV                      | 551    |
| 01432000 04714 | NCTLS Reinvestment                 | 28,492 |
| 01432000 04718 | JRC Employment                     | 5,699  |
| 01432000 04721 | Mental Health Assn.                | 3,131  |
| 01432000 04732 | Children's Home - Jefferson County | 47,780 |

**Decrease:**

|                |                                   |          |
|----------------|-----------------------------------|----------|
| Expenditures:  |                                   |          |
| 01432000.04702 | CREDO Foundation                  | \$74,077 |
| 01432000.04703 | Alcohol & Substance Abuse Council | 1,094    |

and be it further

Resolved, That the Board of Legislators does hereby grant its approval for the Community Services Board to enter into any necessary amended agreements related to these changes.

Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: McBride, Johnson, Ferris, Docteur, Adsit, Fitzpatrick, Maxon, Peck, Doldo, Reed, Drake, Nabywaniec, Montigelli, Gray

Absent: Jareo

Resolution passed.

### **Resolution No. 198**

#### **Accepting Funding for NYSDOH COLA for Immunization Action Plan and Amending the 2016 County Budget in Relation Thereto**

By Legislator: Allen T. Drake

Whereas, The New York State Department of Health has advised Jefferson County Public Health Service (JCPHS) of the distribution of Cost of Living Adjustment appropriations relative to the Immunization Action Plan, and

Whereas, JCPHS will receive funding in the amount of \$4,789 for critical costs, and some of the revenue will offset existing personnel and fringe costs for the Preventive Services unit Typist.

Now, Therefore, Be It Resolved That Jefferson County hereby accepts said funding, and the 2016 County Budget is hereby amended as follows:

#### **Increase:**

##### Revenue

|                |                                 |         |
|----------------|---------------------------------|---------|
| 01405000 93452 | State Aid Public Health Other   | \$2,921 |
| 01405000 94489 | Federal Aid Public Health Other | 1,868   |

##### Expenditure

|                |                    |       |
|----------------|--------------------|-------|
| 01405100 04585 | Operating Supplies | 2,635 |
|----------------|--------------------|-------|

#### **Decrease**

##### Fund Balance

|                |                           |       |
|----------------|---------------------------|-------|
| 01000000 30599 | Appropriated Fund Balance | 2,154 |
|----------------|---------------------------|-------|

Seconded by Legislator: Jeremiah J. Maxon

Roll Call Vote

Ayes: Nabywaniec, Ferris, Doldo, Reed, Peck, Fitzpatrick, Montigelli, Docteur, Maxon, McBride, Drake, Adsit, Johnson, Gray

Absent: Gray

Resolution passed.

**Resolution No. 199**

**Authorizing Amended Agreement for Home Health Care Services to Public Health  
in Relation to NYS Department of Health (NYSDOH) Workforce Development Funding**

By Legislator: Robert D. Ferris

Whereas, Pursuant to Workforce Recruitment and Retention legislation passed in the 2002-2003 to 2016 State Budgets, Public Health has received \$2,317,575 through June 2016 in additional Medicaid funding for the purpose of recruiting and training non-supervisory home health care service workers with direct patient care responsibility, and

Whereas, Public Health identified a need for the Licensed Home Care Service Agencies it contracted with to develop enhanced paraprofessional recruitment and retention programming, and previously recommended utilizing a portion of the funds for that purpose, and

Whereas, It is again necessary to modify agreements to award estimated amounts for such NYSDOH Workforce Development funding and the new FLSA requirement for the period October 1, 2015 through June 30, 2016.

Now, Therefore, Be It Resolved, That Jefferson County enter into amended supplemental home health care service reimbursement to reflect the award of NYSDOH Workforce Development funding and FLSA, with \$25,044 to be paid out of the 2016 Budget as follows:

|                                   | <u>R &amp; R</u> | <u>FLSA</u> | <u>Total<br/>Payment</u> |
|-----------------------------------|------------------|-------------|--------------------------|
| CareGivers, AKA Homemakers        | \$20,927         | \$2,323     | \$23,250                 |
| Home Care Plus (Sibley Personnel) | 1,058            | 127         | 1,185                    |
| US Care                           | 550              | 59          | 609                      |

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

Chairman Gray entertained a motion and second to waive the Standing Rules to permit the introduction of an additional resolution for consideration. A motion was duly made by Legislator Montigelli, seconded by Legislator Peck and unanimously carried.

**Resolution No. 200**

**Authorizing Agreement with Systems East, Inc. for Total Tax Solution System and Amending the 2016 County Budget and Capital Plan in Relation Thereto**

By Legislator: Carolyn D. Fitzpatrick

Whereas, The County has been using the outdated tax program originally from New World Systems on an aging piece of equipment, and

Whereas, The County attempted to replace this system in conjunction with the overall ERP system purchased from Tyler Technologies (Munis), and

Whereas, That system was unable to comply with the complexities of New York State Tax Law and collection processes, and

Whereas, The County has gone out to RFI for a new tax system and after interviews has found that Systems East, Inc., a New York State based company, has the best system for New York State tax collection, and

Whereas, Funds have already been set aside from the dedicated installment administration fee that must be used for tax collection items to cover a majority of the cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Systems East, Inc. for their TCS: Total Tax Solution system at an up front cost of \$232,370 with an annual maintenance fee, and be it further

Resolved, That the 2016 County Budget and Capital Plan are hereby amended as follows:

**Increase:**

|                |                                   |          |
|----------------|-----------------------------------|----------|
| 01104500 91095 | Installment Admin Fee             | \$40,000 |
| 20168000 02016 | Tax Collection Upgrades           | 40,000   |
| 01995000 09006 | Transfer to Capital Projects Fund | \$40,000 |
| 20900600 95031 | Transfer from General Fund        | 40,000   |

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement with Systems East, Inc. on behalf of the County subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

Legislator Maxon asked if we would be receiving a refund from Munis for that portion of their software, and if the towns were receptive to this change. Mr. Hagemann advised that it is a work in progress but we will be receiving a refund, and the towns are receptive to this because it allows them to stay with the BAS system if they want to, however they will be required to cover the cost of the licensing if they choose that option. Mr. Warneck advised this is a complete package that will handle everything from billing to enforcement, will allow Real Property and the Treasurers Office to see everything in real time, and is web based so it allows for flexibility. He, Roxanne Burns, and the Vice President of Systems East will be sitting down at the next town tax collectors association meeting to go over the whole process with them. Legislator Montigelli thanked Mr. Warneck and Mr. Hudson for the time they put into this issue.

#### Roll Call Vote

Ayes: Johnson, Reed, Montigelli, Nabywaniec, Docteur, Adsit, Ferris, Doldo, Fitzpatrick, Drake, Peck, Maxon, McBride, Gray

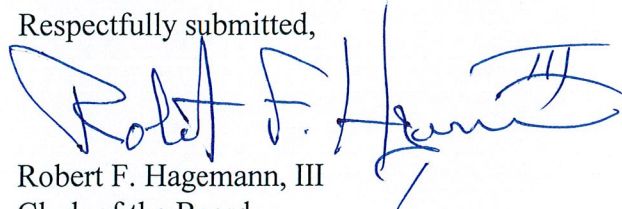
Absent: Jareo

Resolution passed.

Legislator Fitzpatrick congratulated Legislator Peck on the birth of his, and his wife Maria's new son Samuel Joseph on July 24<sup>th</sup>, and acknowledged Legislator Adsit's birthday yesterday.

There being no further business of the Board, on a motion by Legislator Maxon seconded by Legislator Ferris and unanimously carried, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert F. Hagemann, III". The signature is stylized with a large "R" and "H".

Robert F. Hagemann, III  
Clerk of the Board